

EPA Demonstration Webinar of PNiWriter

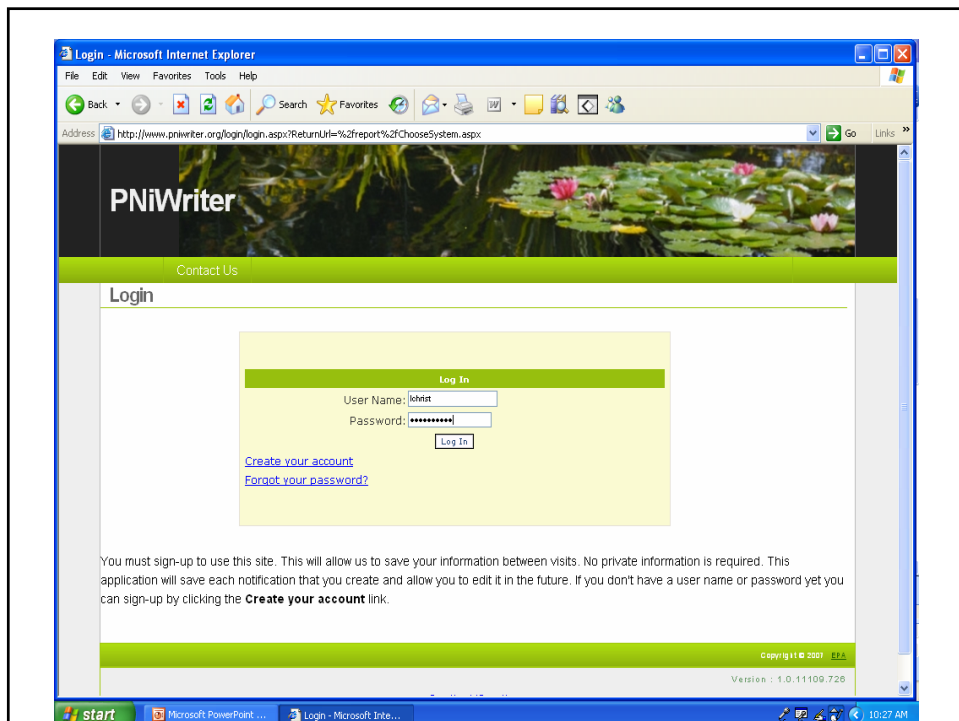
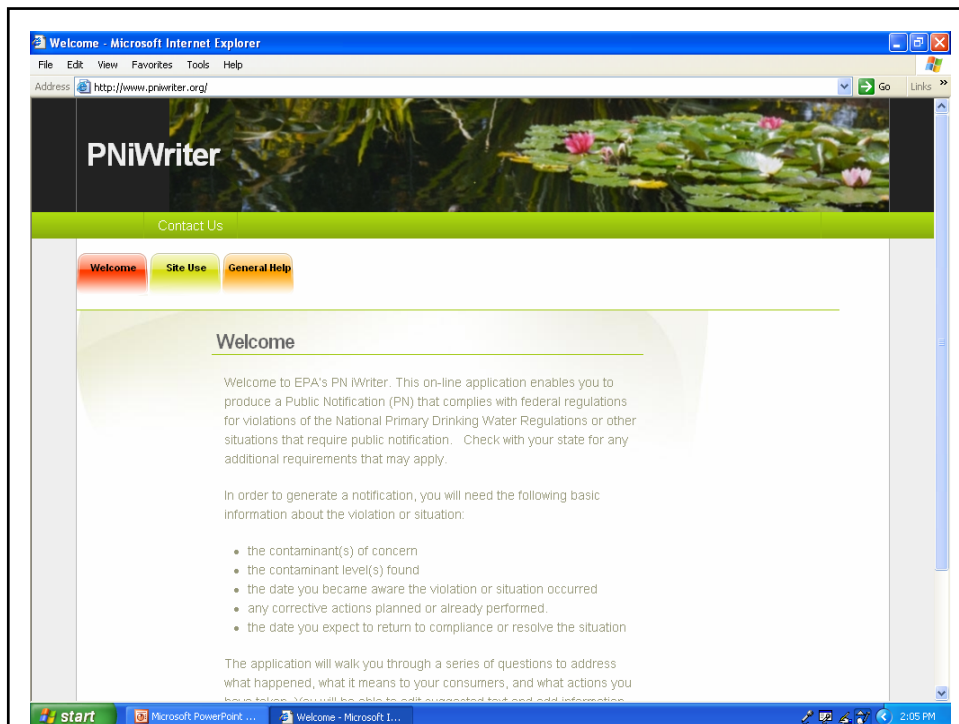


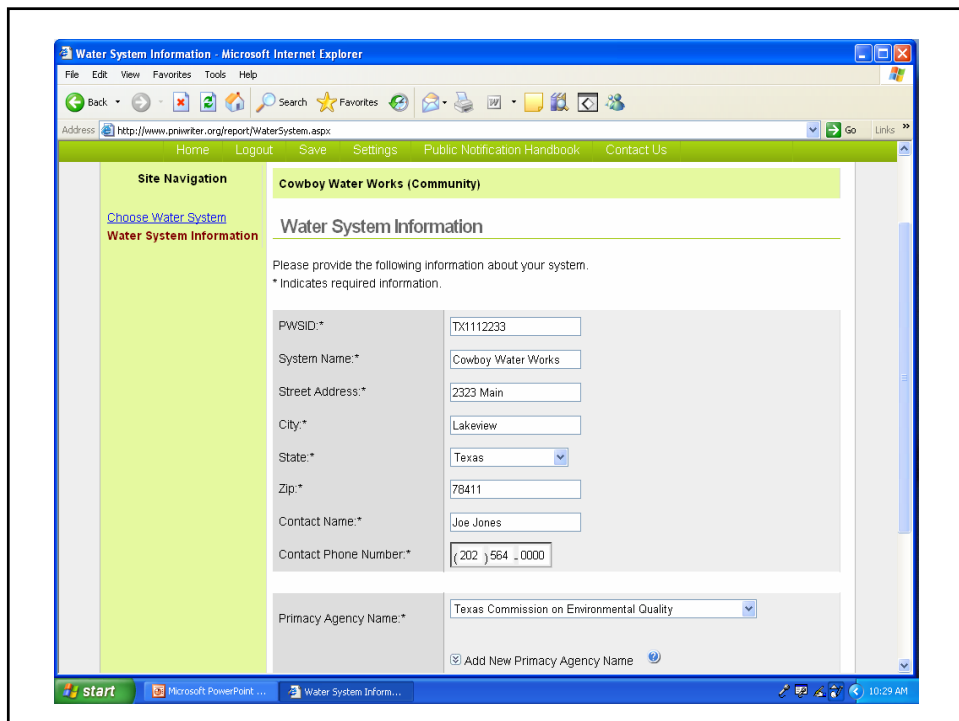
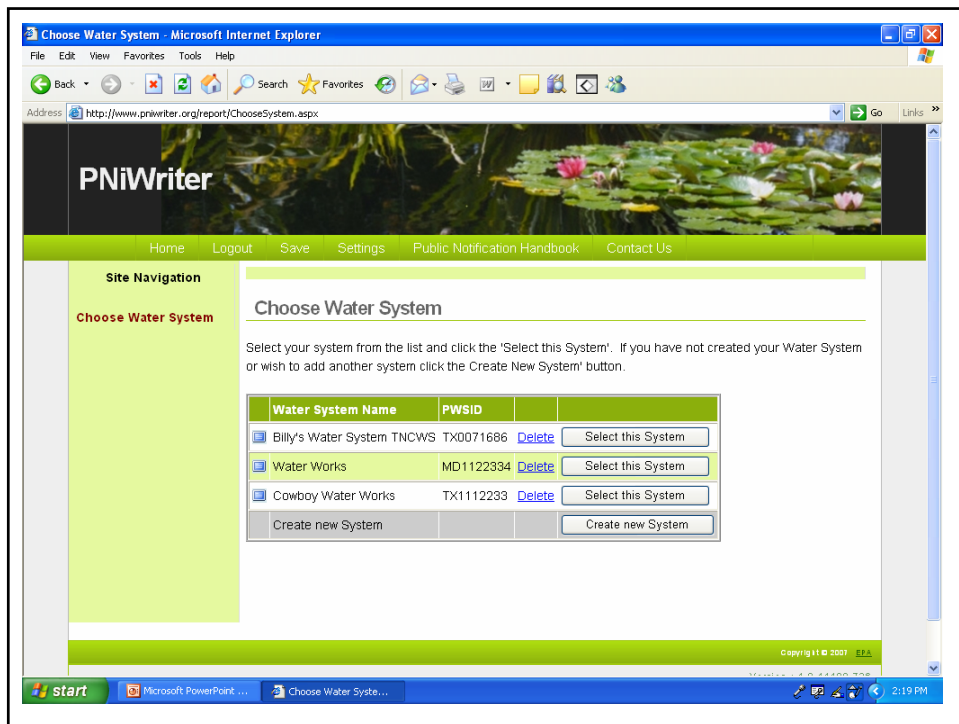
<http://www.pniwriter.org>

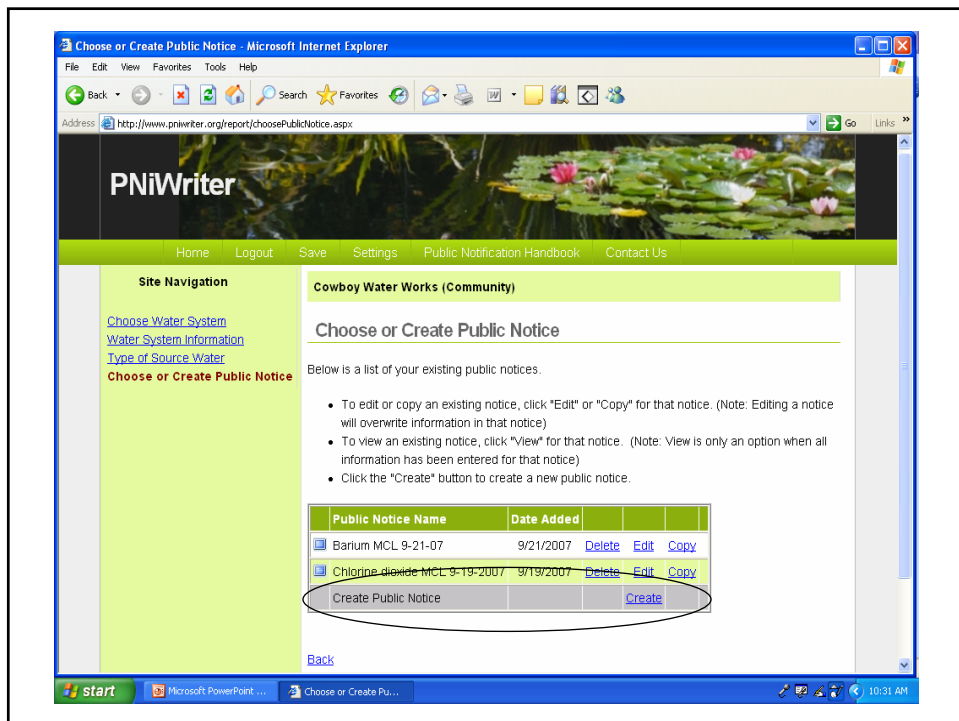
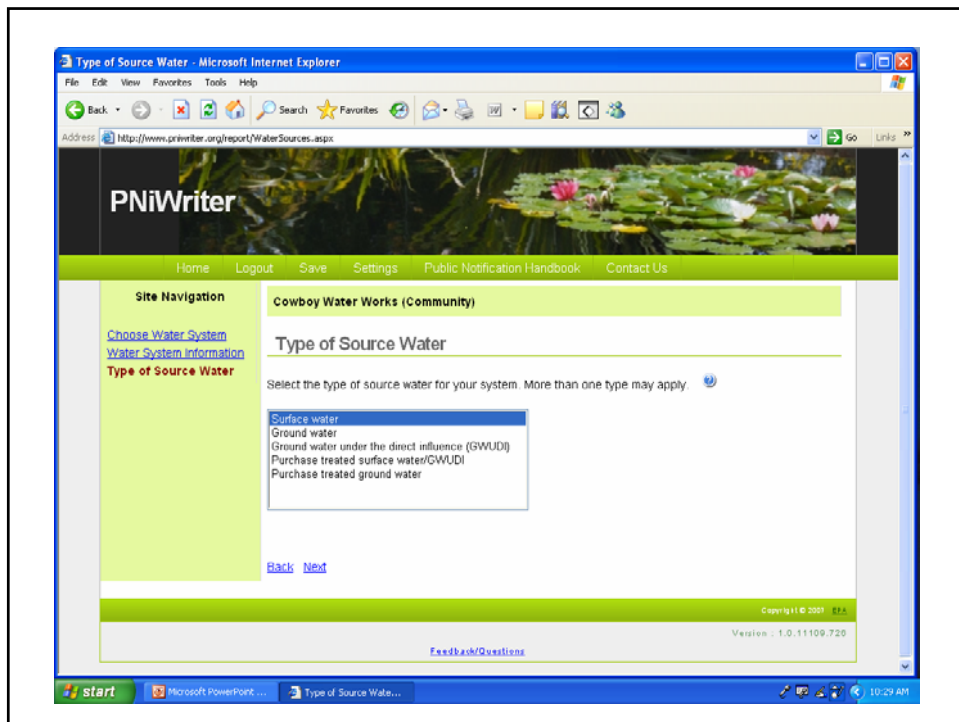
PNiWriter

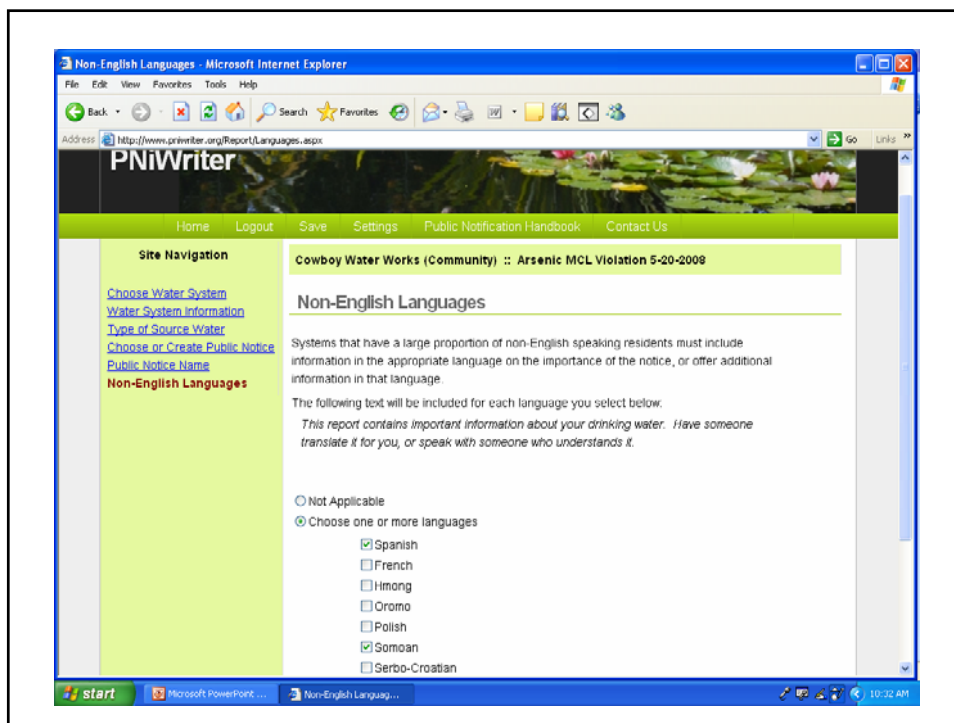
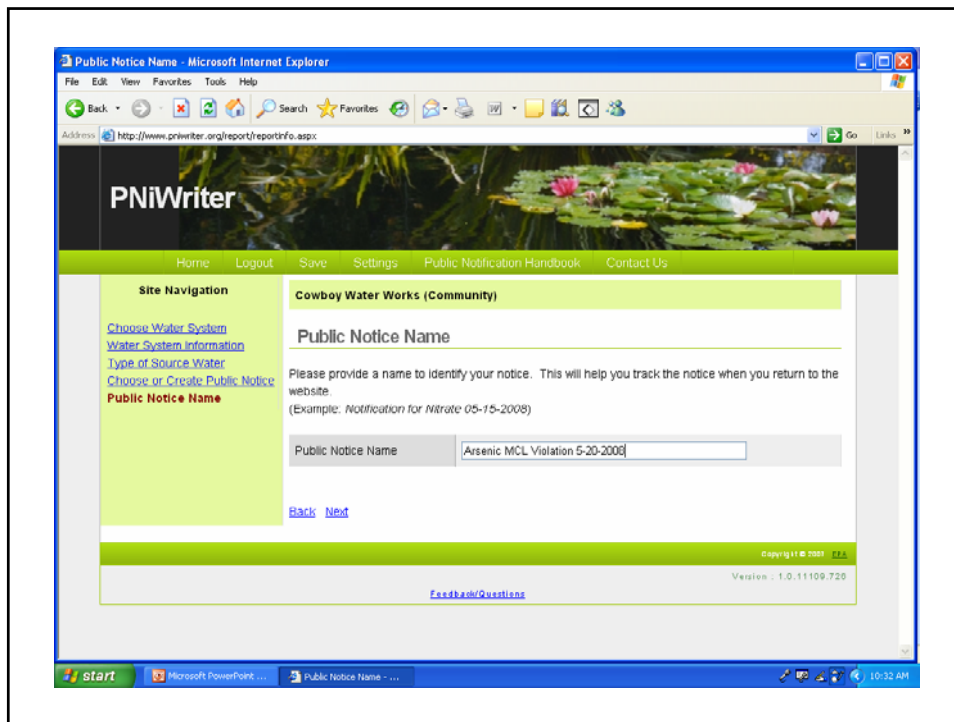
Example 1

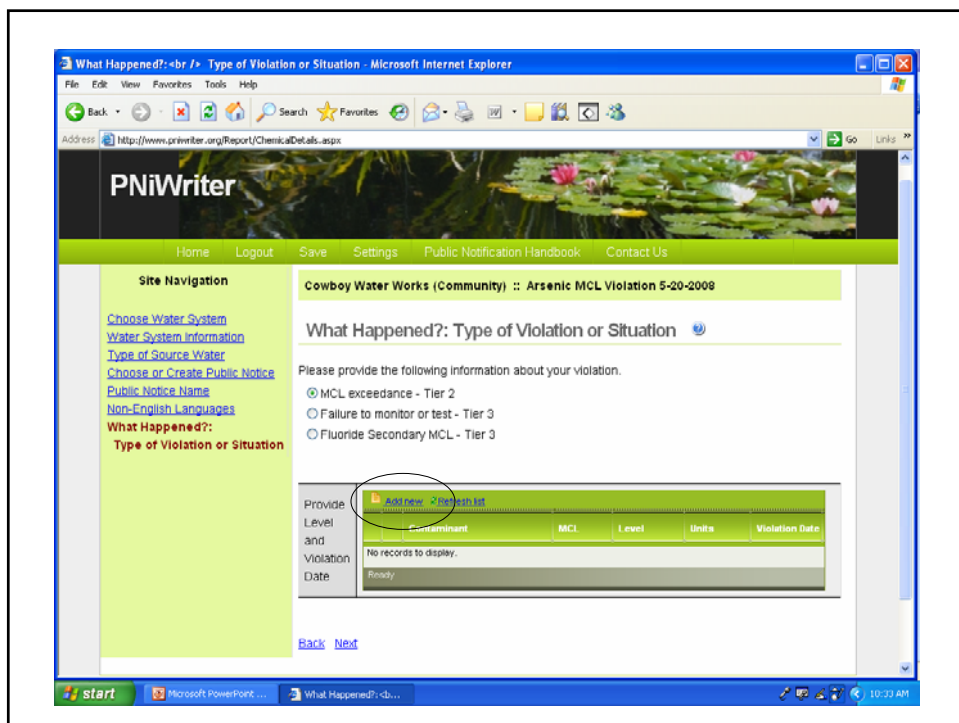
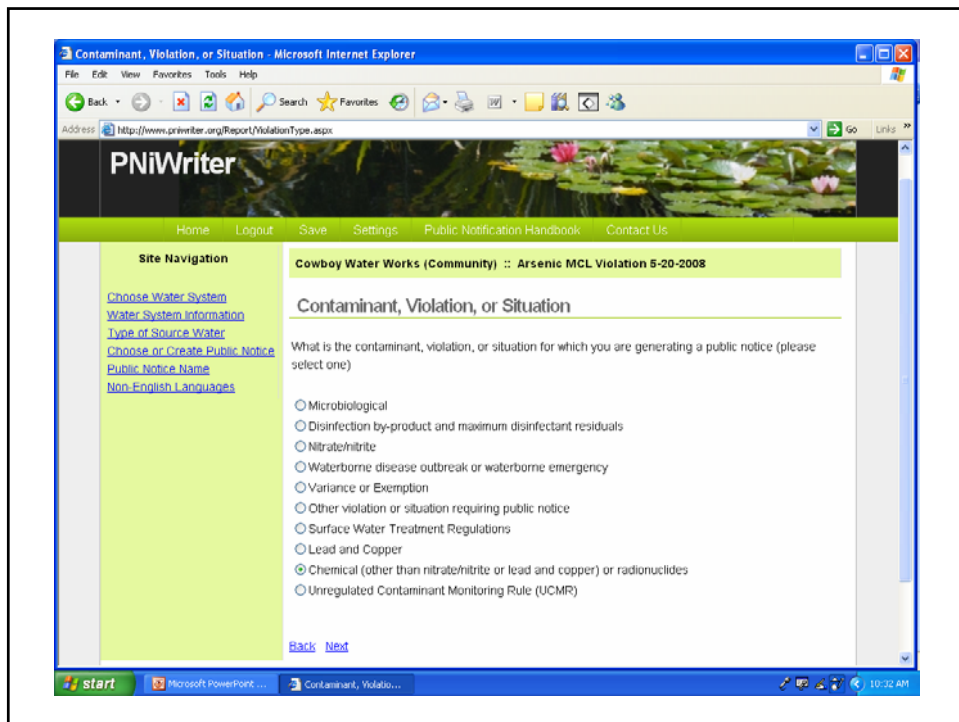
Tier 2: MCL Violation

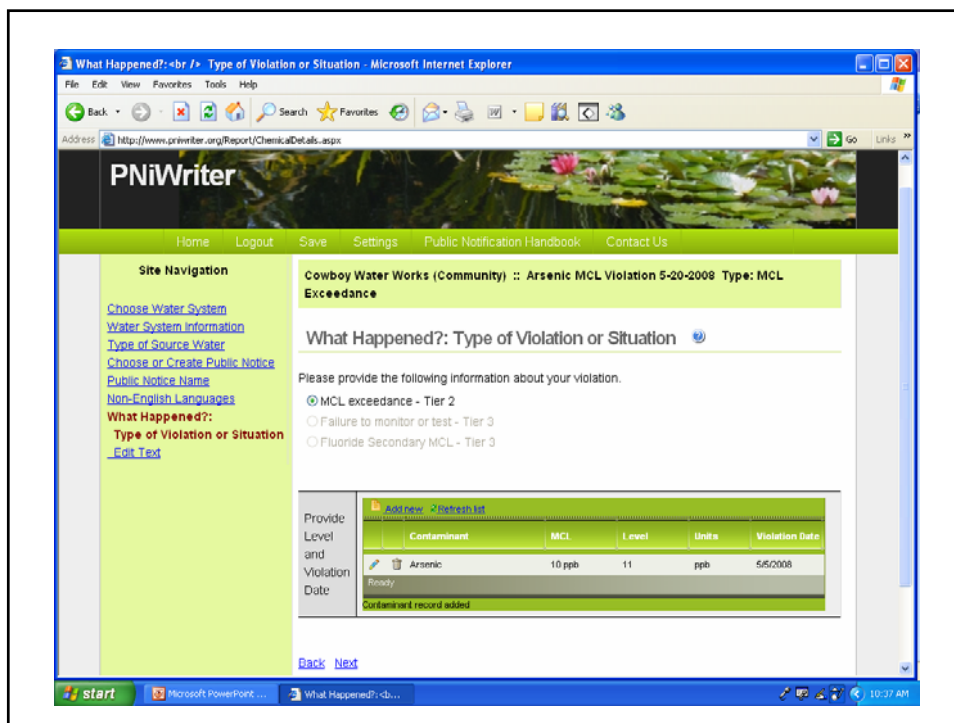
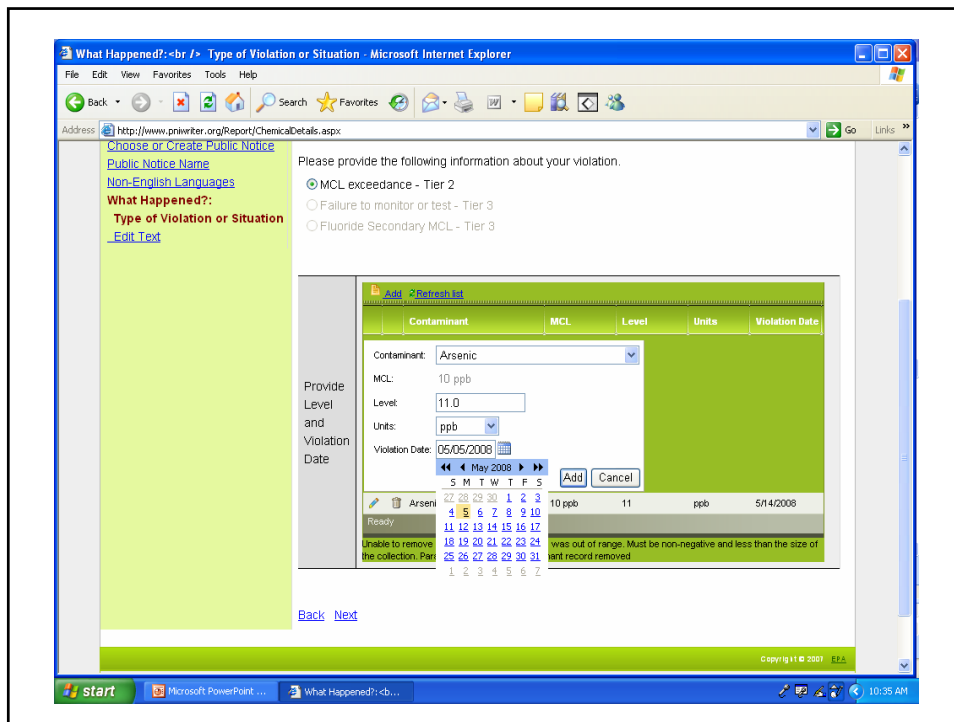


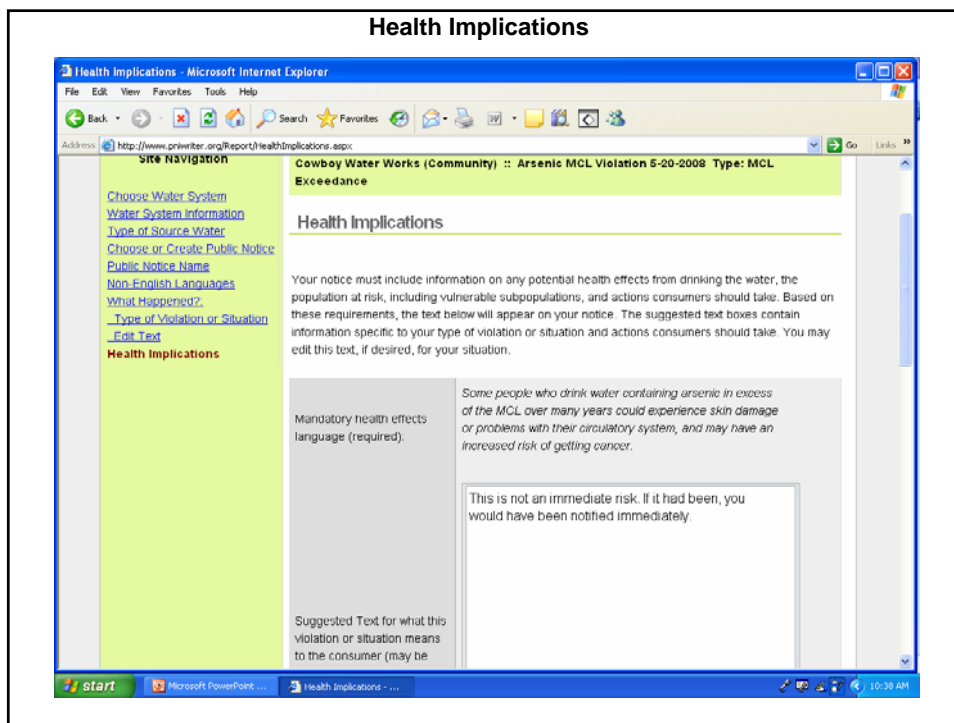
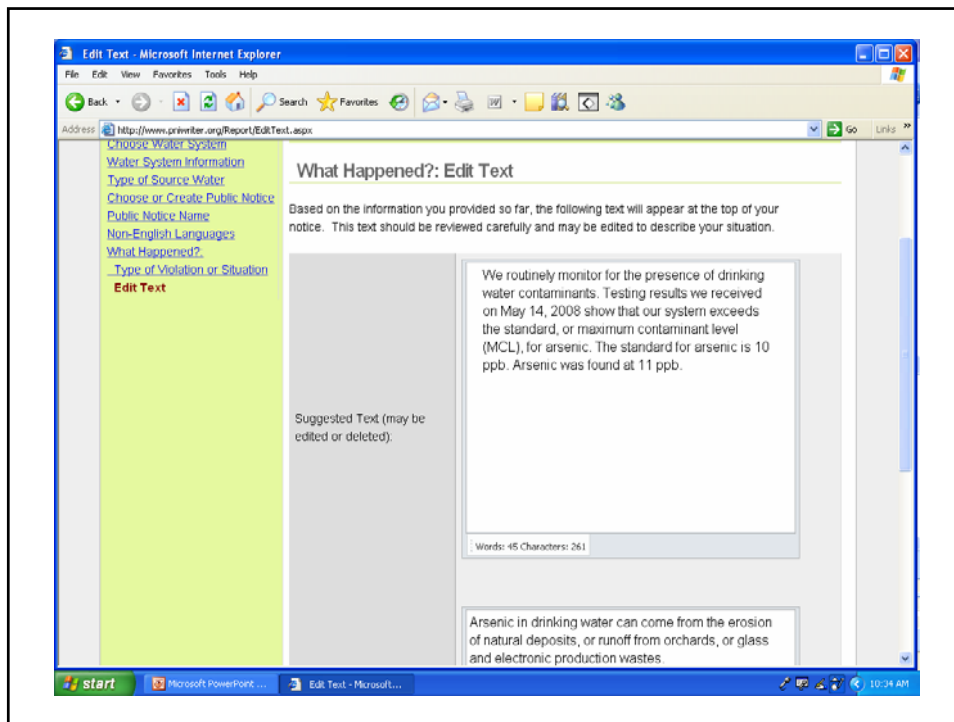


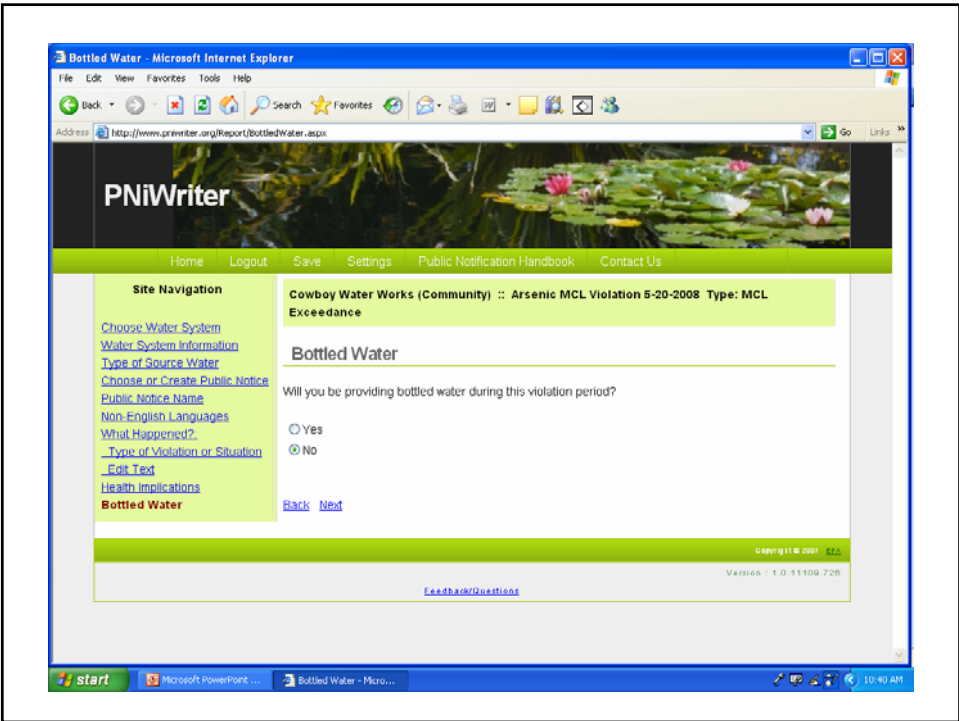
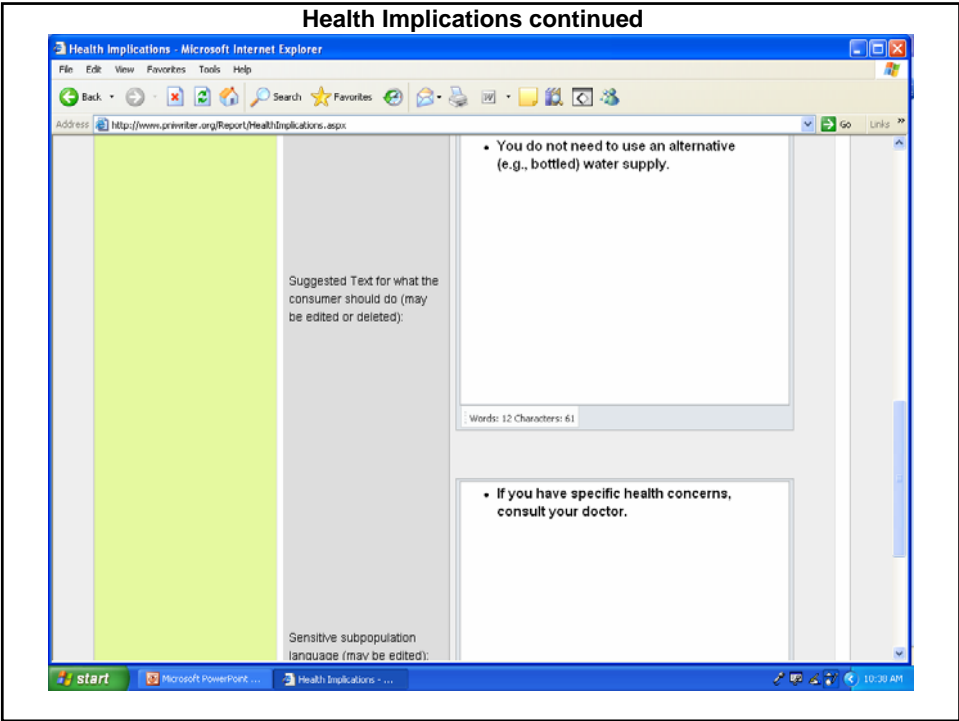


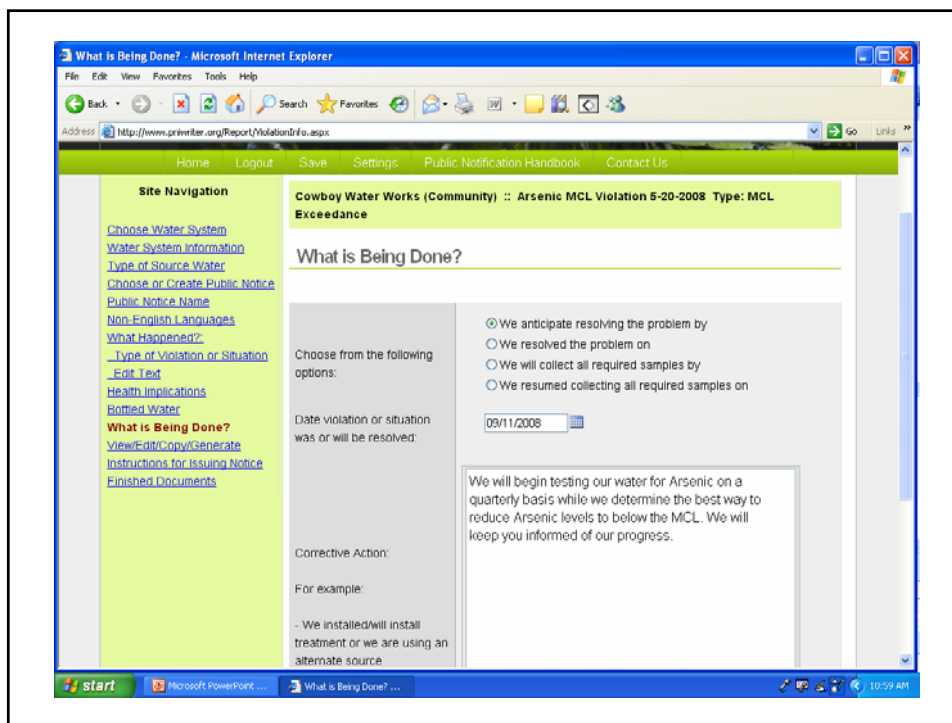
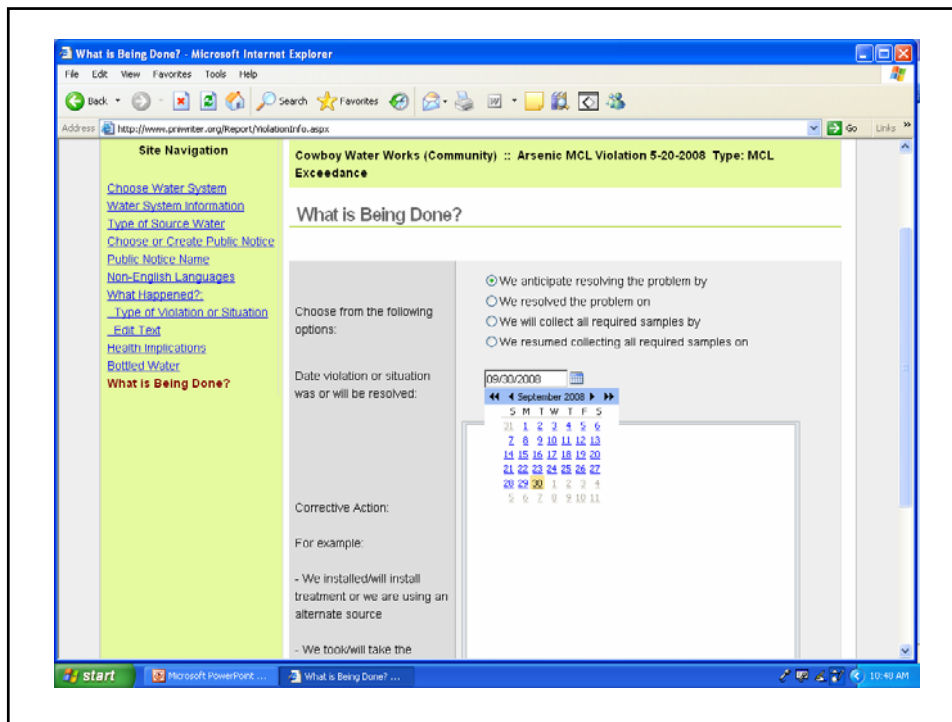


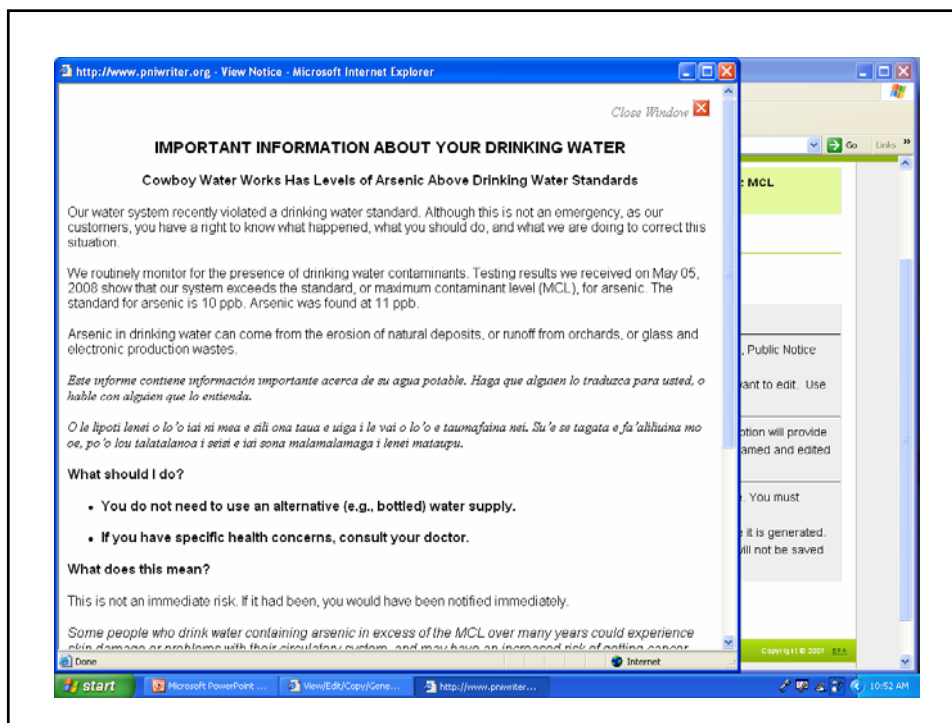
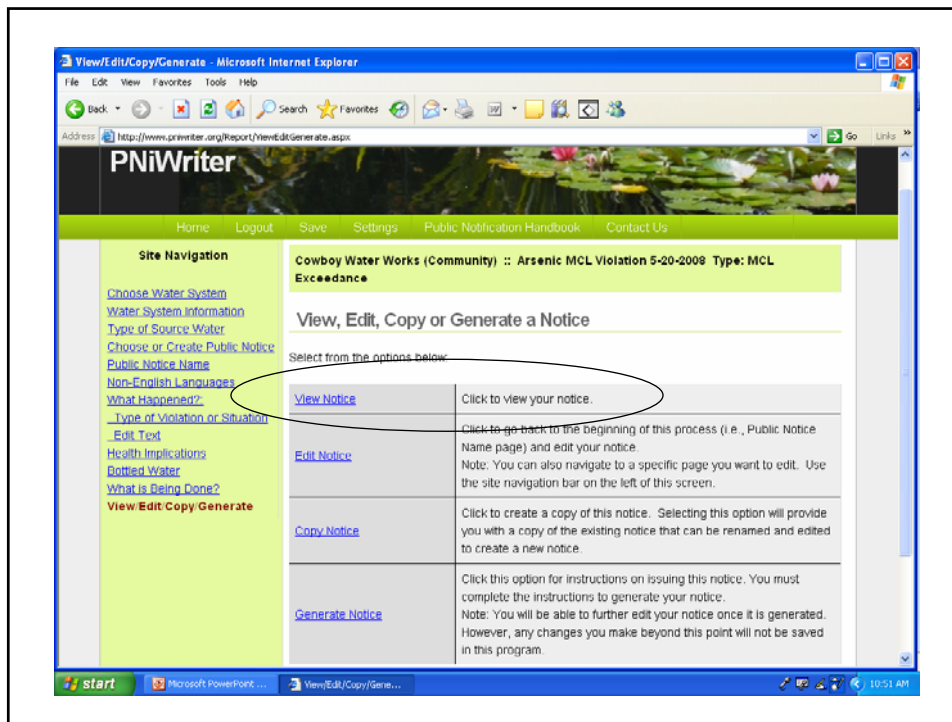


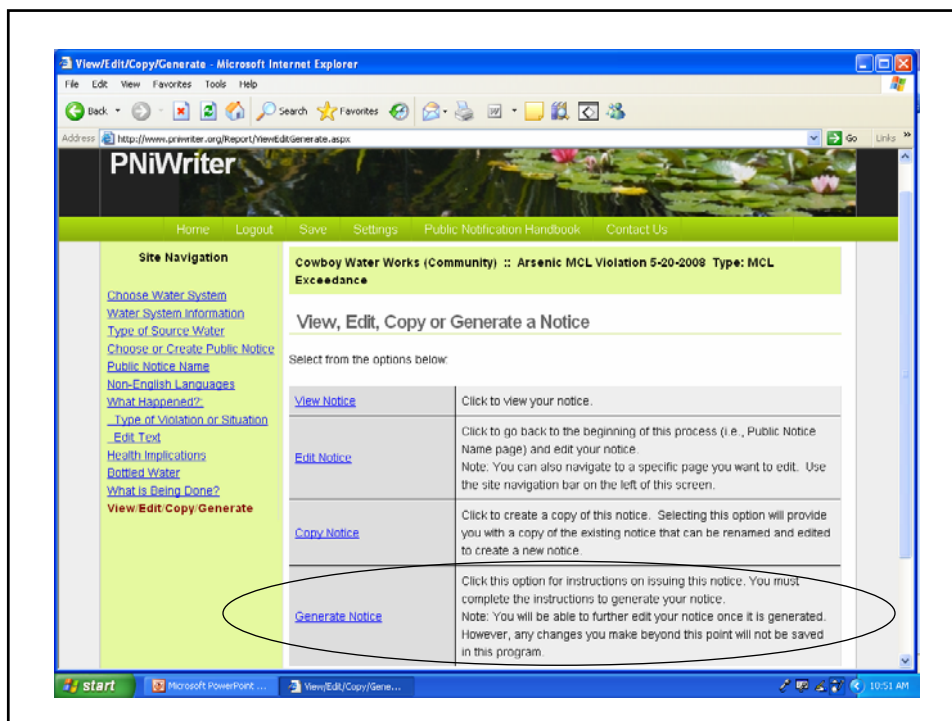




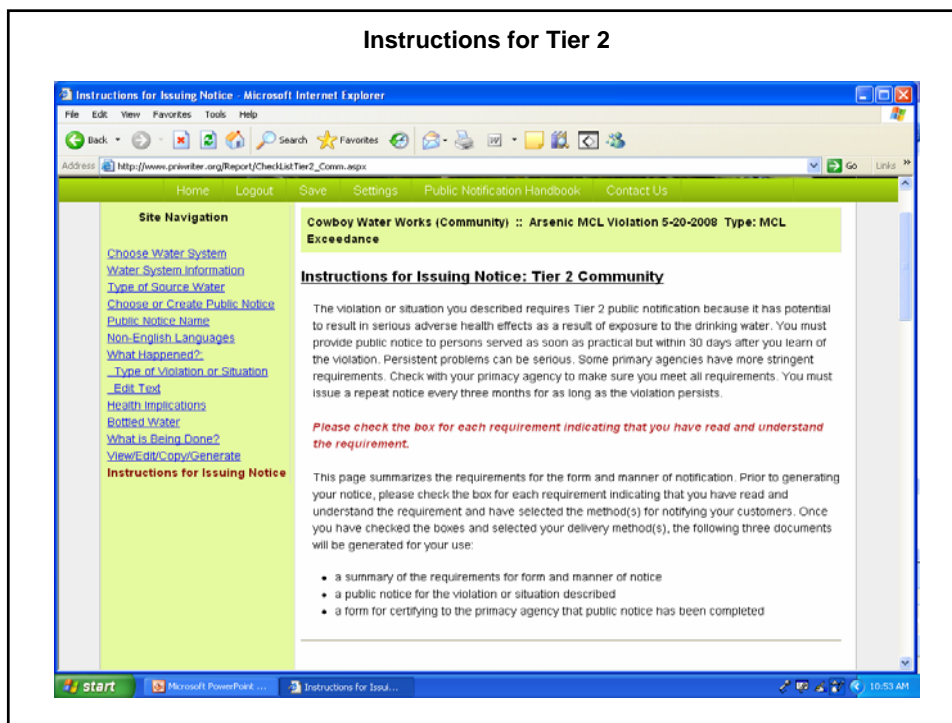








Instructions for Tier 2



Instructions Tier 2 continued

Instructions for Issuing Notice - Microsoft Internet Explorer

Address: http://www.priviewer.org/Report/CheckListTier2_Comm.aspx

Notifying Your Consumers

You must use one or more of the following methods to deliver the notice to consumers. Please select which methods of notification you intend to use:

☐ Hand or direct delivery
☒ Mail, as a separate notice or included with the bill

In addition, you must use another method reasonably calculated to reach others if they would not be reached by the first method (including those who may not receive a water bill such as house renters, apartment dwellers, students, nursing home patients or prison inmates). Please indicate if you intend to use any of the following methods:

☐ Newspapers
☒ E-mail
☐ Delivery to community organizations
☐ Other

If you post the notice, it must remain posted until the violation is resolved. If the violation has been resolved, you must post the notice for at least seven days. If you mail, post, or hand deliver, print your notice on letterhead, if available.

☒ I've read and understand this requirement.

You must provide a copy of the public notice in effect to all new customers prior to or at the time service begins.

☒ I've read and understand this requirement.

Finished Documents - Microsoft Internet Explorer

Address: <http://www.priviewer.org/Report/ReportViewer.aspx>

Home Logout Save Settings Public Notification Handbook Contact Us

Site Navigation

- [Choose Water System](#)
- [Water System Information](#)
- [Type of Source Water](#)
- [Choose or Create Public Notice](#)
- [Public Notice Name](#)
- [Non-English Languages](#)
- [What Happened?](#)
- [Type of Violation or Situation](#)
- [Edit Text](#)
- [Health Implications](#)
- [Bottled Water](#)
- [What is Being Done?](#)
- [View/Edit/Generate](#)
- [Instructions for Issuing Notice](#)
- Finished Documents**

Cowboy Water Works (Community) :: Arsenic MCL Violation 5-20-2008 Type: MCL Exceedance

Finished Documents

According to the information collected during the survey you are required to distribute the 'Single Chemical MCLExceedance' public notice.

Public Notices

Sample public notices created for you.

[Public Notice \(HTML format\)](#)
[Public Notice \(RTF format\)](#)

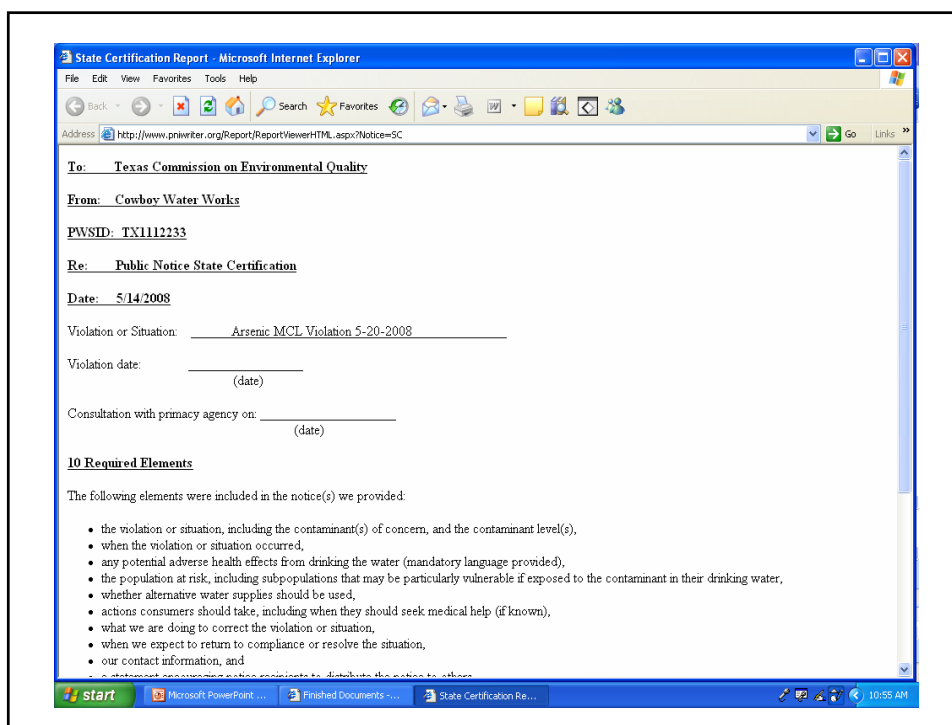
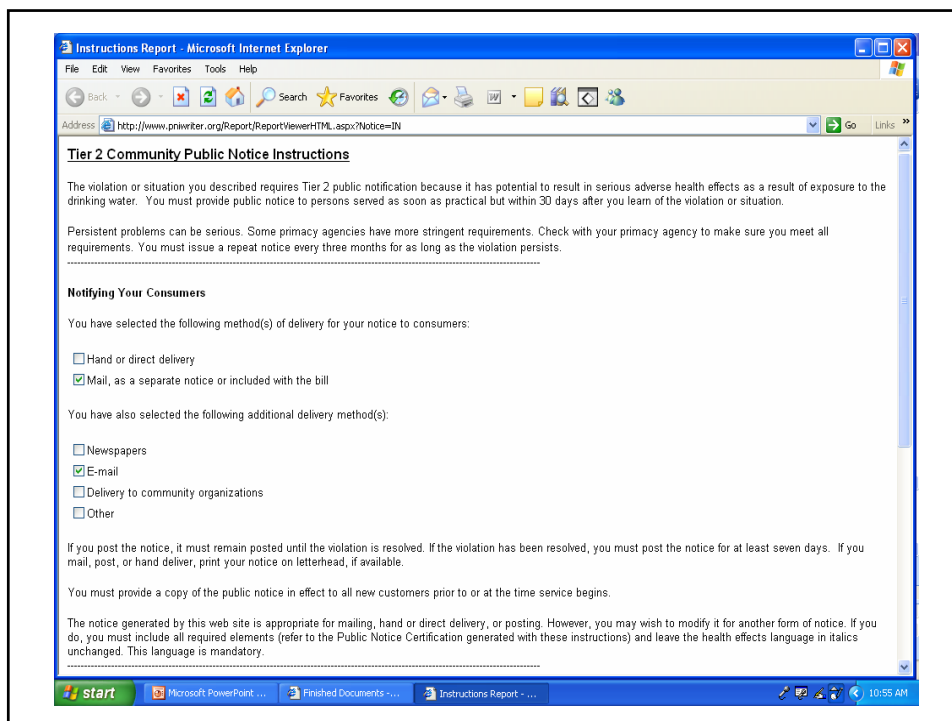
Instructions

Instruction documents contain required and suggested steps for distributing the public notice.

[Instructions \(HTML format\)](#)
[Instructions \(RTF format\)](#)

Public Notice Certification

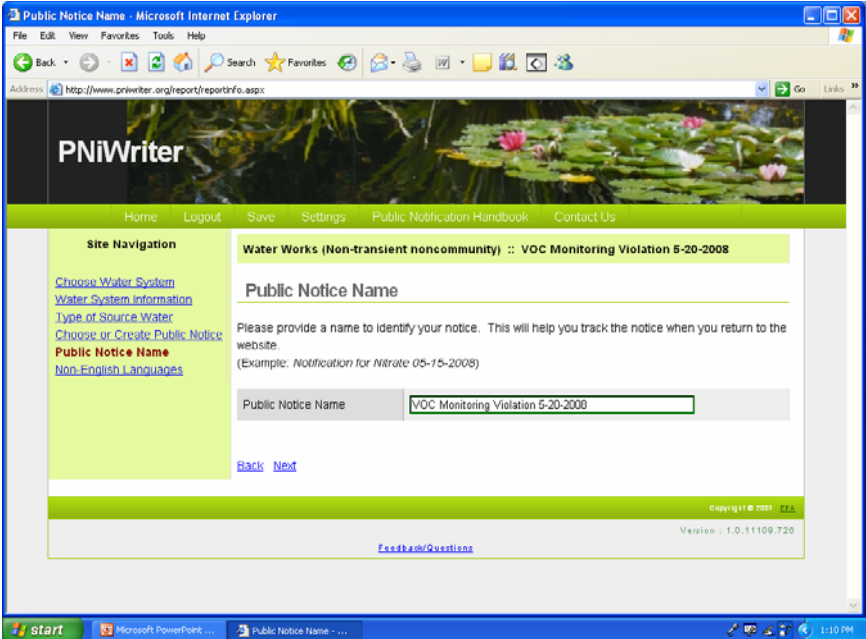
[Public Notice Certification \(HTML format\)](#)
[Public Notice Certification \(RTF format\)](#)



PNiWriter

Example 2

Tier 3: Monitoring Violation



Public Notice Name - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Search Favorites Go Links

Address http://www.pniwriter.org/report/reportinfo.aspx

PNiWriter

Home Logout Save Settings Public Notification Handbook Contact Us

Site Navigation

- [Choose Water System](#)
- [Water System Information](#)
- [Type of Source Water](#)
- [Choose or Create Public Notice](#)
- [Public Notice Name](#)**
- [Non-English Languages](#)

Water Works (Non-transient noncommunity) :: VOC Monitoring Violation 5-20-2008

Public Notice Name

Please provide a name to identify your notice. This will help you track the notice when you return to the website.
(Example: Notification for Nitrate 05-15-2008)

Public Notice Name

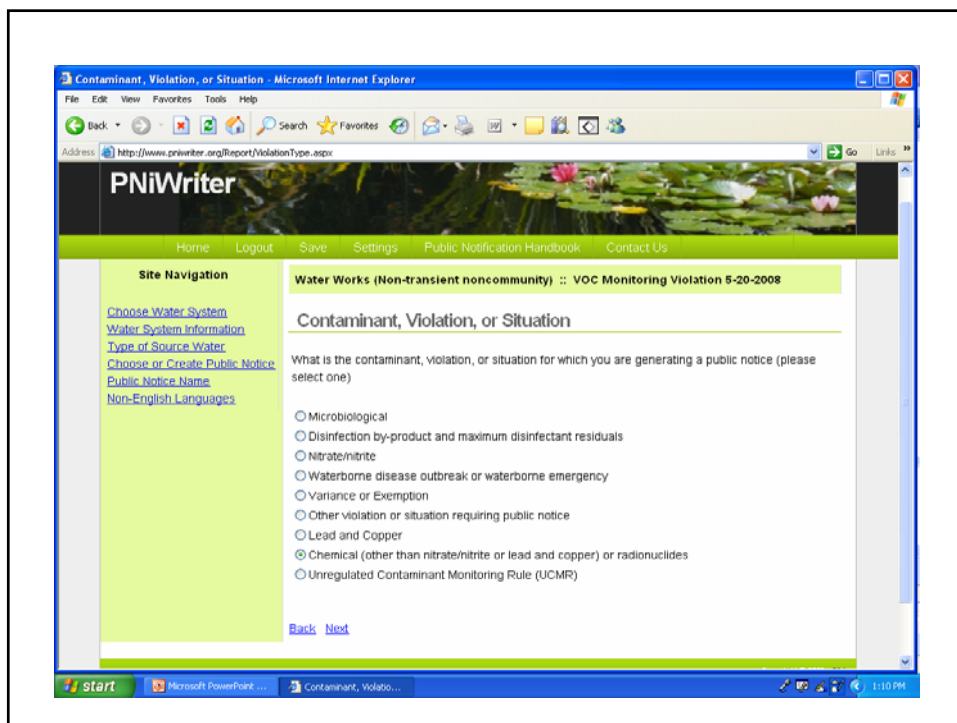
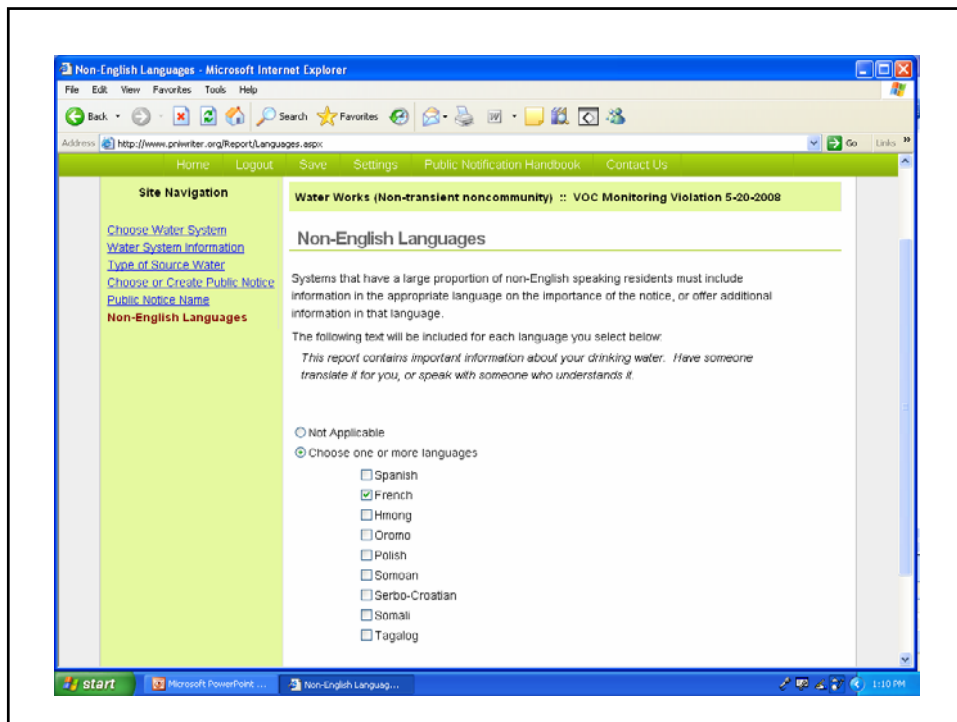
[Back](#) [Next](#)

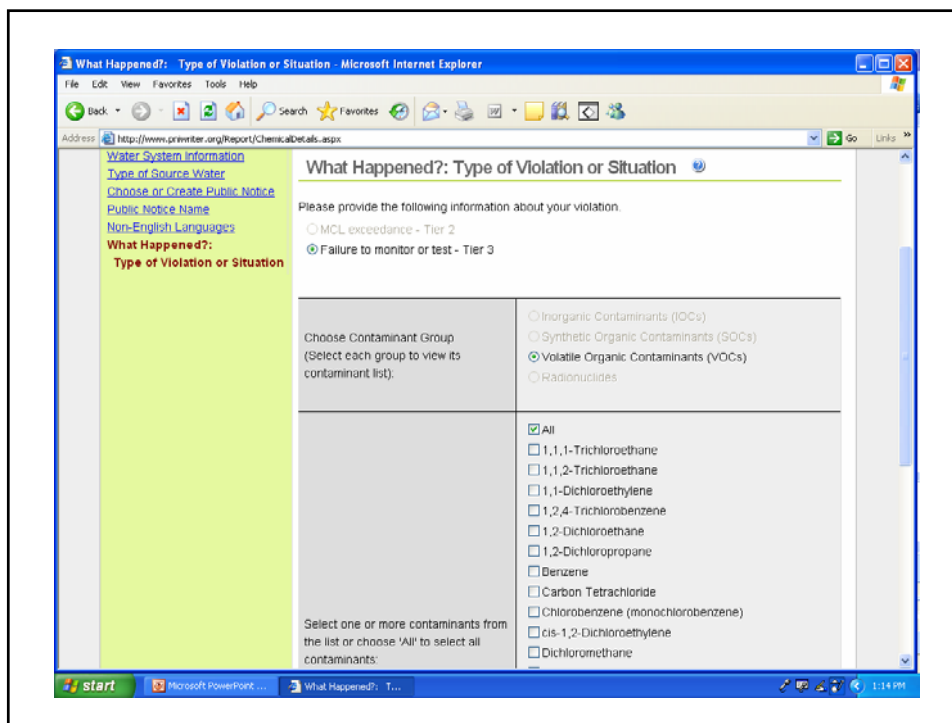
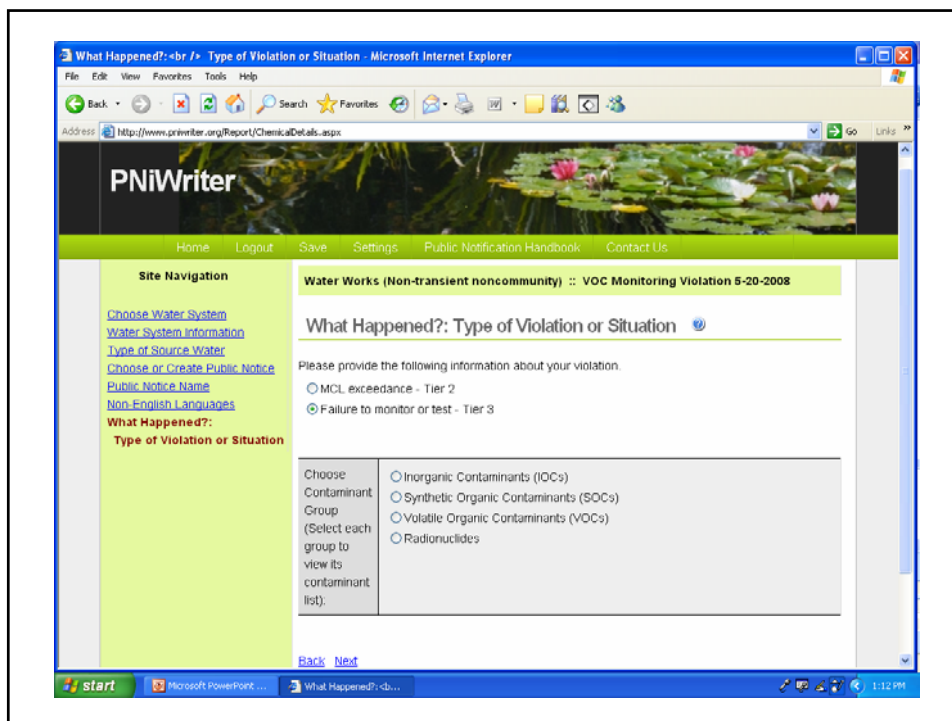
Copyright © 2008

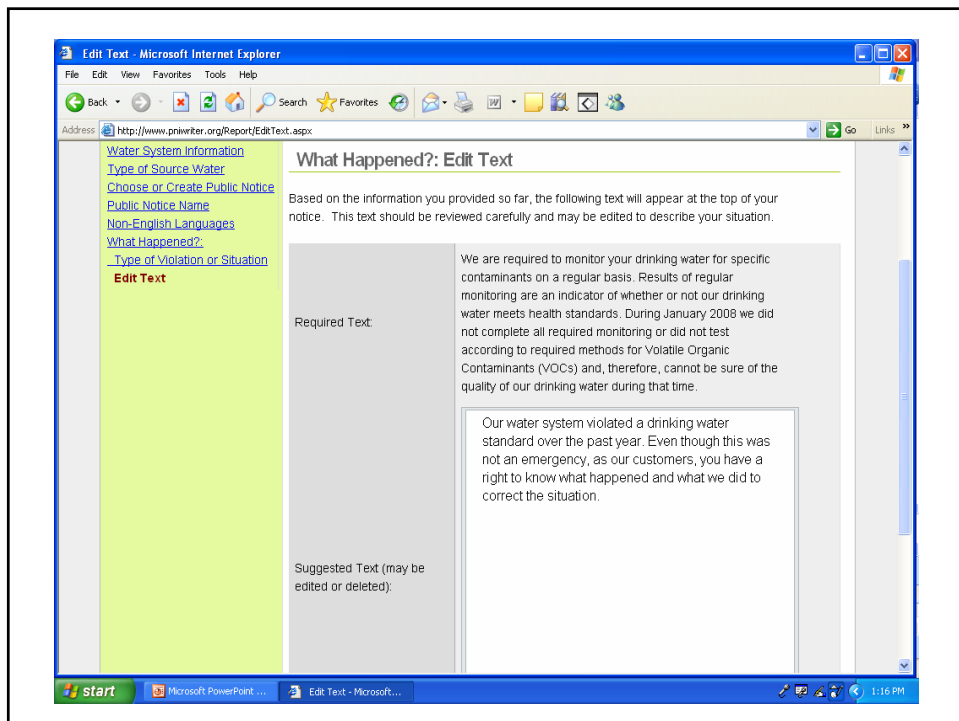
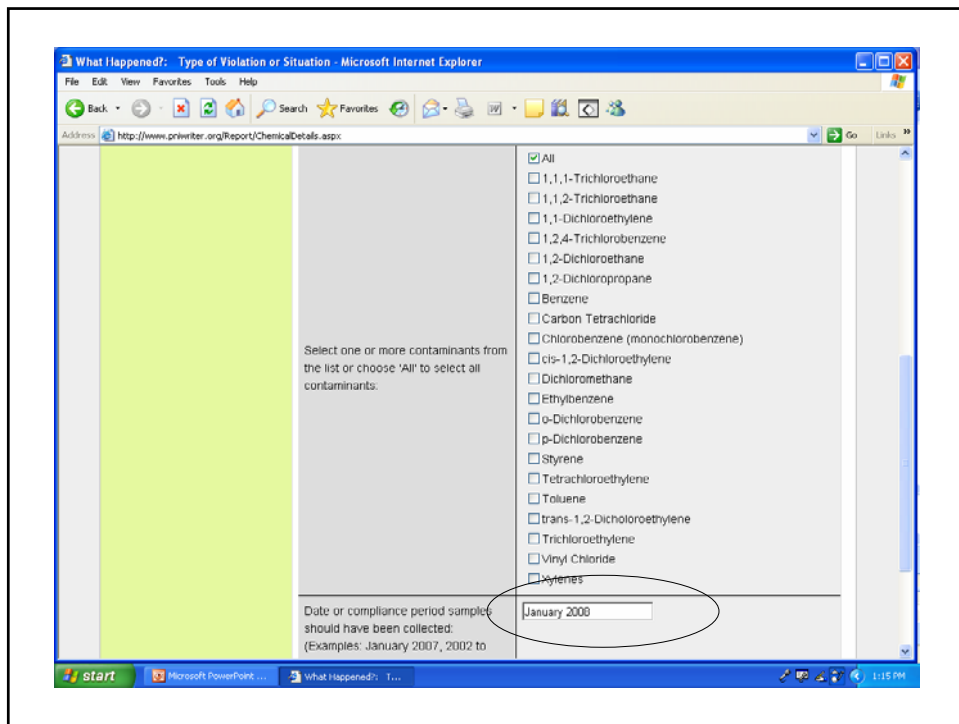
Version : 1.0.11109.720

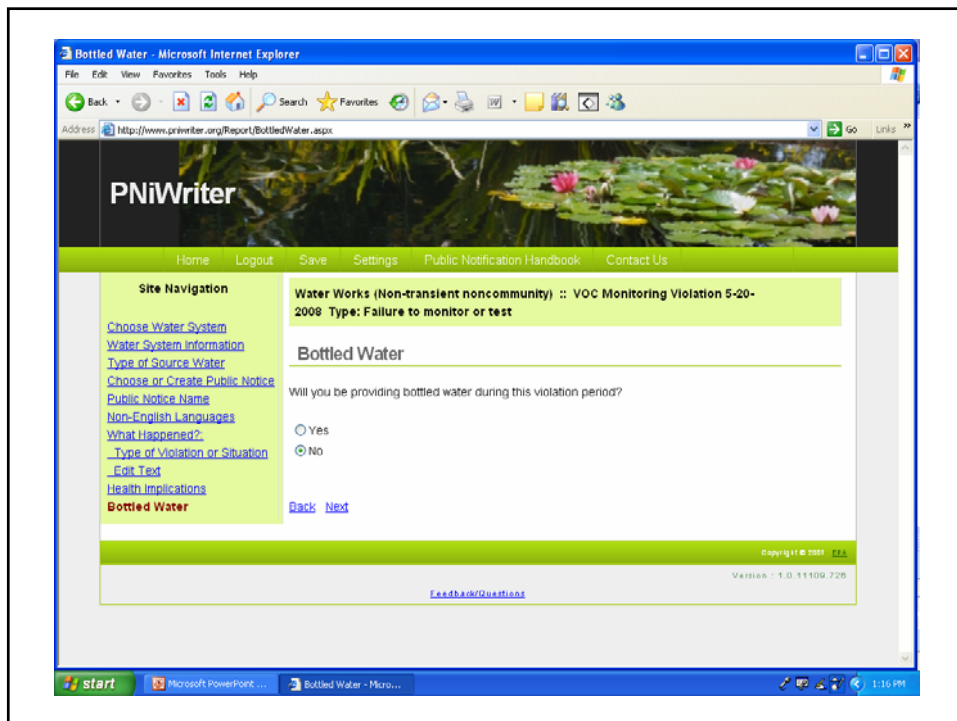
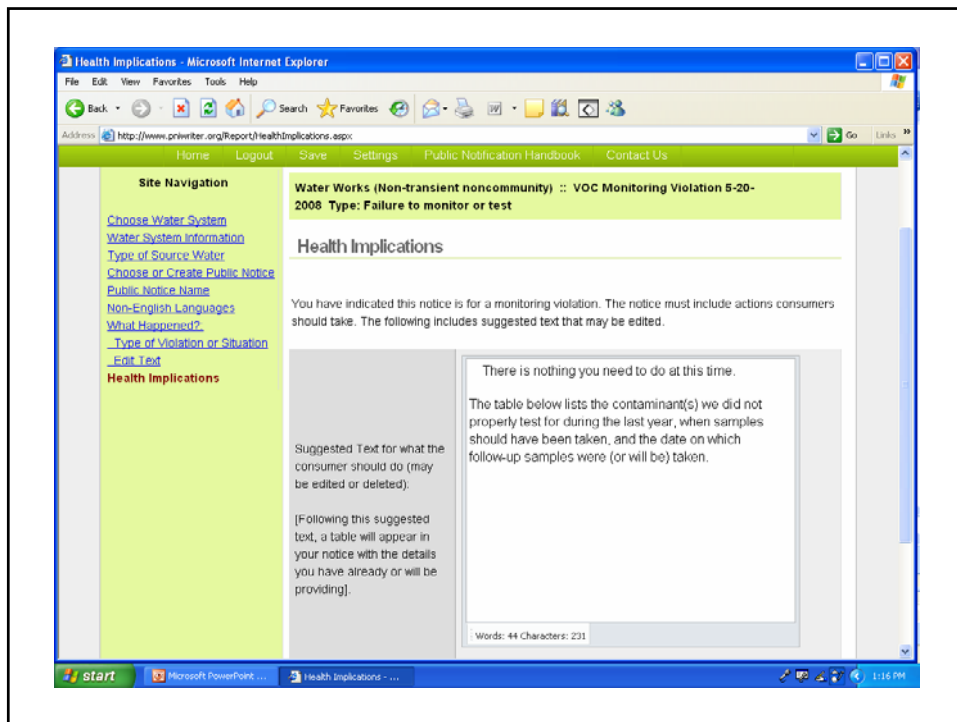
[Feedback/Questions](#)

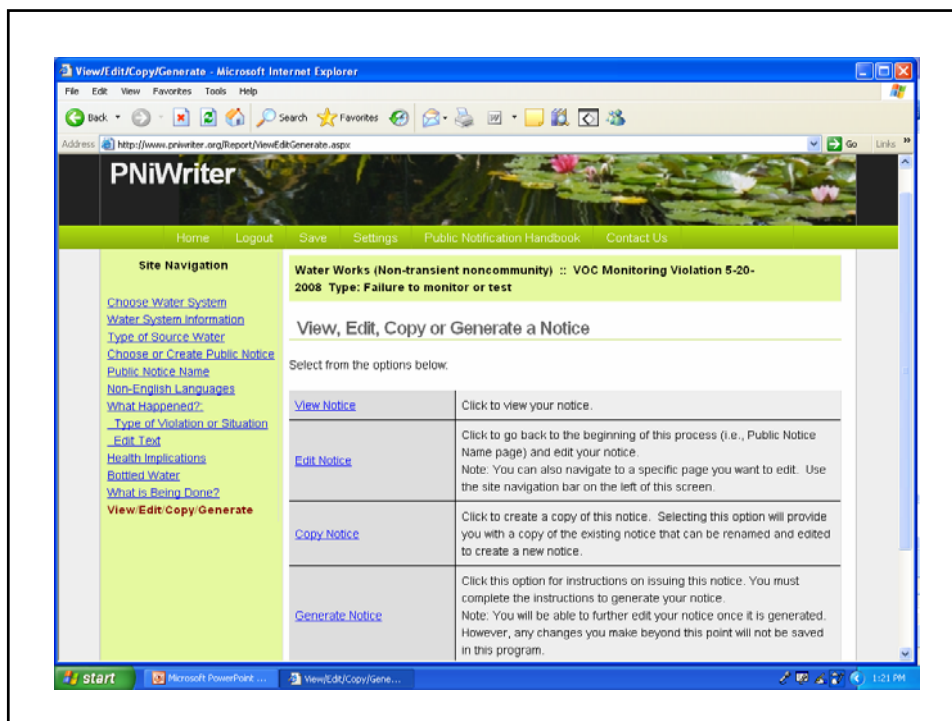
start Microsoft PowerPoint ... Public Notice Name - ... 1:10 PM



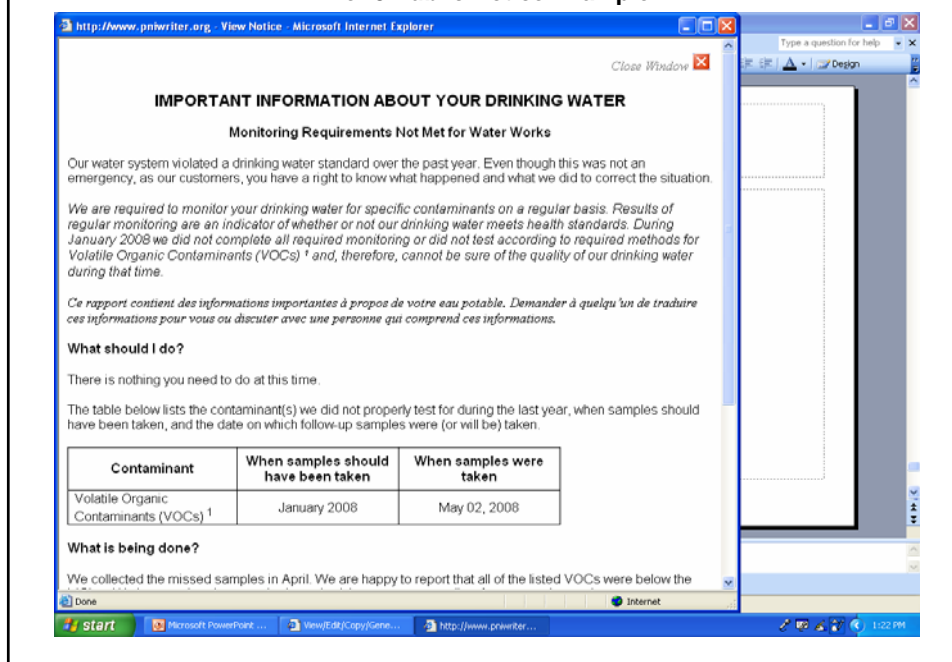








Tier 3 Public Notice Example



Tier 3 Public Notice Example continued

http://www.pnwriter.org - View Notice - Microsoft Internet Explorer

Ce rapport contient des informations importantes à propos de votre eau potable. Demander à quelqu'un de traduire ces informations pour vous ou discuter avec une personne qui comprend ces informations.

What should I do?

There is nothing you need to do at this time.

The table below lists the contaminant(s) we did not properly test for during the last year, when samples should have been taken, and the date on which follow-up samples were (or will be) taken.

Contaminant	When samples should have been taken	When samples were taken
Volatile Organic Contaminants (VOCs) ¹	January 2008	May 02, 2008

What is being done?

We collected the missed samples in April. We are happy to report that all of the listed VOCs were below the MCLs. We have updated our monitoring schedule to ensure we collect future samples on time.

For more information, please contact Lisa at (202) 564-8354 or 5656 Main St Anytown, AL 56565.

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

This notice is being sent to you by Water Works. State Water System ID#: MD1122334.

Date distributed: 5/14/2008.

¹ 1,1,1-trichloroethane, 1,1,2-trichloroethane, 1,1-dichloroethylene, 1,2,4-trichlorobenzene, 1,2-dichloroethane, 1,2-dichloropropane, benzene, carbon tetrachloride, chlorobenzene (monochlorobenzene), cis-1,2-dichloroethylene, dichloromethane, ethylbenzene, o-dichlorobenzene, p-dichlorobenzene, styrene, tetrachloroethylene, toluene, trans-1,2-dichloroethylene, trichloroethylene, vinyl chloride, xylenes

Done Internet

start Microsoft PowerPoint... View/Edit/Copy/Generate... http://www.pnwriter.org... 1:21 PM

Instructions for Tier 3

Instructions for Issuing Notice - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address http://www.pnwriter.org/Report/Checklist3.aspx

Home Logout Save Settings Public Notification Handbook Contact Us

Site Navigation

- Choose Water System
- Water System Information
- Type of Source Water
- Choose or Create Public Notice
- Public Notice Name
- Non-English Languages
- What Happened?
- Type of Violation or Situation
- Edit Text
- Health Implications
- Bottled Water
- What is Being Done?
- View/Edit/Copy/Generate
- Instructions for Issuing Notice**

Water Works (Non-transient noncommunity) :: VOC Monitoring Violation 5-20-2008 Type: Failure to monitor or test

Instructions for Issuing Notice: Tier 3 Noncommunity

The violation or situation you described typically requires Tier 3 public notification. You must provide public notice to persons served within one year after you learn of the violation. Multiple monitoring violations can be serious, and your primacy agency may have more stringent requirements. Check with your primacy agency to make sure you meet its requirements.

This page summarizes the requirements for the form and manner of notification. Prior to generating your notice, please check the box for each requirement indicating that you have read and understand the requirement and have selected the method(s) for notifying your customers. Once you have checked the boxes and selected your delivery method(s), the following three documents will be generated for your use:

- a summary of the requirements for form and manner of notice
- a public notice for the violation or situation described
- a form for certifying to the primacy agency that public notice has been completed

Notifying Your Consumers

You must use one of the following methods to deliver the notice to consumers. Please select which methods of notification you intend to use:

start Microsoft PowerPoint... Instructions for Issuing Notice... 1:22 PM

Instructions for Tier 3 continued

Instructions for Issuing Notice - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://www.priviewer.org/Report/Checklist3.aspx>

Notifying Your Consumers

You must use one of the following methods to deliver the notice to consumers. Please select which methods of notification you intend to use:

☒ Posting in conspicuous locations
☐ Hand delivery
☐ Mail

In addition, you must use another method reasonably calculated to reach others if they would not be reached by the first method. Please indicate if you intend to use any of the following methods:

☐ Newspapers
☐ E-mail
☒ Delivery to community organizations
☐ Other

If you post the notice, it must remain posted until the violation is resolved. If the violation has been resolved, you must post the notice for at least one week. If you mail, post, or hand deliver, print your notice on letterhead, if available.

☒ I've read and understand this requirement.

The notice generated by this web site is appropriate for insertion in an annual notice, as long as public notification timing and delivery requirements are met. You may need to modify the notice if you had any monitoring violations for which monitoring later showed a maximum contaminant level or other violation. In such cases, you should refer to the public notice you issued at that time.

Finished Documents - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://www.priviewer.org/Report/ReportViewer.aspx>

Home Logout Save Settings Public Notification Handbook Contact Us

Site Navigation

- [Choose Water System](#)
- [Water System Information](#)
- [Type of Source Water](#)
- [Choose or Create Public Notice](#)
- [Public Notice Name](#)
- [Non-English Languages](#)
- [What Happened?](#)
- [Type of Violation or Situation](#)
- [Edit Text](#)
- [Health Implications](#)
- [Bottled Water](#)
- [What is Being Done?](#)
- [View/Edit/Copy/Generate](#)
- [Instructions for Issuing Notice](#)
- Finished Documents**

Water Works (Non-transient noncommunity) :: VOC Monitoring Violation 5-20-2008 Type: Failure to monitor or test

Finished Documents

According to the information collected during the survey you are required to distribute the **Failure to Monitor All Contaminants** public notice.

Public Notices

Sample public notices created for you.

[Public Notice \(HTML format\)](#)
[Public Notice \(RTF format\)](#)

Instructions

Instruction documents contain required and suggested steps for distributing the public notice.

[Instructions \(HTML format\)](#)
[Instructions \(RTF format\)](#)

Public Notice Certification

[Public Notice Certification \(HTML format\)](#)
[Public Notice Certification \(RTF format\)](#)



Questions/Comments